



Prof C. Sheela Reddy
Principal

E-mail : principal@svc.ac.in

Off. : 011 - 2411 2196

Off. : 011 - 2411 8590

Fax : 011-2411 8535

Most Urgent/Out Today/E-mail/WhatsApp/

Ref No : SVC/Admn/2021/P/1664

23rd July, 2021

Notification regarding correction(s) in the mark-sheet

All final semester/year students are requested to check their marks-sheet and ensure that all the personal information like name (English/Hindi), Examination Roll Number and University Enrolment Number are correct, as per record. **All these information will be used for printing of degrees/certificates. If any correction is required, students should write an application and mail to the Dealing Assistants of the respective courses along with a copy of Class-X marks-sheet cum certificate for the needful.** It may kindly be noted that the application and all certificates/documents must be signed by student and in no case by someone else on his/her behalf. **Details of the concerned officials are as follows:-**

1. e-mail & WhatsApp number for undergraduate Arts (English, Hindi, Sanskrit, Economics, History, Political Science and Sociology) courses : nide323@svc.ac.in vide WhatsApp number 8882447784 (Ms Nidhi, Dealing Assistant).

2. e-mail & WhatsApp number for undergraduate Commerce (B.Com, B.Com (Hons) and B.Sc (Hons) Mathematics) courses : narendra@svc.ac.in vide WhatsApp number 99538 77024 (Mr URR Narendra, Dealing Assistant).

3. e-mail & WhatsApp number for undergraduate Science (Bio-Chemistry, Botany, Chemistry, Electronics, Physics and Zoology) courses : rgoel@svc.ac.in vide WhatsApp number 08076714875 (Mr Rajiv Goel, Dealing Assistant).

4. e-mail & WhatsApp number for undergraduate Programme (B.A. (Prog), Life Sciences, Biological sciences and Statistics) courses : arun@svc.ac.in vide WhatsApp number 87002 91882 (Mr Arun Sharma, Dealing Assistant).

5. e-mail & WhatsApp number for all Foreign Language and PG Diploma in Bio-Chemical Technology courses : anshul@svc.ac.in vide WhatsApp number 097593 94566 (Mr Anshul, Dealing Assistant); and

6. e-mail & WhatsApp number for all PG Courses and all kinds of Awards/Medals/Prizes/Fee Concession & Financial Aid/Scholarships/Railway Concession/ Assignment of University Enrolment Number etc : jpm@svc.ac.in vide WhatsApp number 092687 20945 (Mr J.P. Mishra, Dealing Assistant).

All such cases may be forwarded to EDP Cell <edpcell@exam1.du.ac.in> by the college for further necessary action.

Active cooperation of one and all shall highly be appreciated.

Contd Page...2/...

C. Sheela Reddy
Principal
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan
New Delhi-110 021

Notification regarding corrections in the mark-sheet

Page...2/...

NOTES:-

1. All circulars/guidelines issued by the MHA/UGC/DU with regard to Covid-19 pandemic are to be followed strictly as per requirement.
2. *Staff and Students are cautioned that there are several fake circulars and notifications being circulated across social media. They must only refer to the Delhi University (www.du.ac.in) and College Websites (www.svc.ac.in) for all updates and information*
3. *Information given only on the University website (www.du.ac.in) or Sri Venkateswara College (www.svc.ac.in) shall be considered official.*
4. For clarification, if any, you may e-mail to nodalofficerobe@svc.ac.in
5. Any addendum/corrigendum shall be posted on the college website only.

Disclaimer :- The information regarding examination as displayed on the College Website (www.svc.ac.in) is subject to correction. Any discrepancy noticed may be reported at principal@svc.ac.in for the needful.

C. Sheela Reddy
Prof C. Sheela Reddy
Principal

Principal
Sri Venkateswara College
(University of Delhi)
Dhaura Kuan
New Delhi-110 021

Copy forwarded for information and necessary action to :- Nodal Officer (Examinations), Teacher-in-Charge/Coordinators of the respective departments, Administrative Officer, Section Officers (Administration & Accounts), P.A. to Principal, Dealing Assistants (Administration & Accounts), All concerned, College Notice Board/College Website/File.